

# ODL Annual Report - Fiscal Year: 2008

☒ Finalized ☐ Approved

Library: **BETHANY PUBLIC LIBRARY**

## Library Data and Demographics

☒ Section Finalized

Estimated Data?

Name:	BETHANY PUBLIC LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	SAME AS ST. ADDRESS		
Street Address:	3510 N MUELLER		
City:	BETHANY	Zip:	73008-3971 (Street) (Mail)
Phone:	405-789-8363	Fax:	405-606-3239
Toll Free - 800#:			
Director's Email:	kprince@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	39,312	11,754	51,066
County:	522,205	179,602	701,807
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>
		If NO, Describe:	

Director/Librarian: Katrina Prince

Person Completing: Stuart Williamson

Number Of Branches:  BookMobiles:  Other Outlets:

Note: city population from MLS service area 2007

Total Staff FTE	<input type="text" value="12.69"/>	MLS FTE	<input type="text" value="3"/>	Librarian FTE:	<input type="text" value="1"/>	Other FTE:	<input type="text" value="8.69"/>
-----------------	------------------------------------	---------	--------------------------------	----------------	--------------------------------	------------	-----------------------------------

## Library Data and Demographics(2)

---

Square Footage For Library: Do you have meeting rooms? 

Housed in a building owned or maintained by local government or the system?:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

### US/State Districts/Representatives

---

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

## Holdings

☒ Section FinalizedEstimated Data? 

Printed Materials	Physical Units	Titles	Added	Discarded
<b>Bound</b> (Books/Serials/Etc.)				
Adult:	31,945	30,028	8,219	10,578
Juvenile:	18,387	17,100	2,862	3,683
<b>Total Bound:</b>	<b>50,332</b>	<b>47,128</b>	<b>11,081</b>	<b>14,261</b>
<b>Unbound</b> Current Serial Subscriptions (Non Electronic)				
	103.00	102.00	0.00	0.00
<b>Total Printed Materials:</b>	<b>50,435.00</b>	<b>47,230</b>	<b>11,081</b>	<b>14,261</b>

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	2,903.00	2,903.00	878.00	905.00
Video Materials:	2,314.00	2,314.00	807.00	1,459.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	61.00	61.00	3.00	4.00
<b>Total Electronic Materials:</b>	<b>61.00</b>	<b>61</b>	<b>3</b>	<b>4</b>

## Database Detail:

- Paid by your Library	61
- by other coop	0
- by State Library	23

## Licensed Databases:

Ancestry.com, Dun and Bradstreet, Ebsco Do-It-Yourself (auto/home/small engine), HeritageQuest, Learning Express, Mitchell

## Library Hours

☒ Section Finalized

	Main/HQ	
Hours open per week:	65.00	Total Annual Hours: 3,380.00
Hours after 5pm M-F:	17.00	
Hours Sat, Sun:	8.00	
Days Closed for Holidays:	10.00	

### Regular Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

**Total Regular Hours Per Week 65.00**

### Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

**Total Summer Hours Per Week 0.00**

**Reference/Circulation**☒ Section FinalizedEstimated Data? **Annual Circulation Transactions**

Adult

Juvenile:

**Total:**Annual Circulation Transactions Per Capita: Annual Library Visits Per Capita: **Borrowers**☒ Section FinalizedEstimated Data? **Number Of Registered Borrowers**

Adult:

Juvenile:

**Total:**

Number of Family Cards:

Re-Register? 

If no to re-register, describe how borrowing records are kept up to date

**Programs/InterLibrary**☒ Section Finalized      Estimated Data? 

Programs		Number	Attendance
Summer 6/07 - 8/07	Note: Last Years Program	17	2673
Other programs for children 7/07 - 6/08		81	2151
Programs given for adults 7/07 - 6/08		46	1774
Summer Teens 6/07 - 8/07	Note: Last Years Program	4	383
Programs given for teens 7/07 - 6/08		4	54
Total Programs:		152	7035
Program Attendance Per Capita:			0.14

**Continuing Education/Internet Use**☒ Section FinalizedEstimated Data? **Continuing Education**

# of Staff	# of Board	Total CEs
<input type="text" value="20"/>	<input type="text" value="0"/>	<input type="text" value="19"/>

**Electronic Service and Internet Use**

Does your library provide electronic services?   
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?

	Public	Staff:	Shared	Total
	<input type="text" value="11"/>	<input type="text" value="8"/>	<input type="text" value="0"/>	<input type="text" value="19"/>

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?	<input type="text"/>
- Which Software?	<input type="text"/>
- Hosted Where?	<input type="text"/>

**Salaries and Benefits**☒ Section FinalizedEstimated Data? **Salaries**

Beginning Librarian's Annual Salary:	<input type="text" value="\$35,818"/>
Director's Current Annual Salary:	<input type="text" value="\$64,522"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Salary @ On \$6.5 per hour:	<input type="text" value="\$13,520"/>

**Other Salaries**

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$0"/>	Department Head	<input type="text" value="\$0"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

**Board/Staff Data**☒ Section Finalized**Months The Board Meets**

☒ Jan ☒ Feb ☒ Mar ☒ Apr ☒ May ☒ Jun  
☒ Jul ☒ Aug ☒ Sep ☒ Oct ☒ Nov ☒ Dec

Board meeting time:   
In which week?   
Day of week:   
MeetFrequency

Number of Board Members:   
Number of Staff Members:

## Equipment

☒ Section FinalizedPhotocopier? Microfilm/Fiche Reader/Printer? Microcomputers? 

Number of microcomputers:

Public: Staff: Shared: Automated Circulation System? Which automation system? Windows Based? Automated Public Access Catalog? Number of OPACs only: 

## Policies and Catalog

☒ Section Finalized

### Policies

Friends of Library Group? Friends  
Contact  
Name and  
AddressLocal Literacy Program? Literacy Contact  
Name \_PhoneWritten statement of purpose?  Year last reviewed